

**Executive Member Portfolios 2018/19**

Portfolio	Services	Officer	Responsibilities	Lead Roles
<p>Leader Councillor Mark Townsend</p>	<p>Policy &amp; Engagement</p>	<p>Chief Executive  Head of Policy and Engagement</p>	<p>Ensure effective leadership of Council as a whole, that work is co-ordinated, resources are linked to agreed strategic priorities and the culture is responsive, open and helpful  Determining the Council's strategic framework – Strategic Plan and ensuring this is translated into action  Community Strategy Strategic direction of local, sub-regional and regional partnerships  Civics - Civic matters/mayoral matters, Parish liaison overseas links, corporate hospitality  Promoting inclusive growth and social inclusion within the borough</p>	<p>Promotion of Burnley Community Strategy Strategic regional/sub-regional agenda  Education and skills lead  UCLan lead  Local Government Association  Barnfield and Burnley Development Company  Lancashire Local Enterprise Partnership  PLACE</p>


Portfolio	Services	Officer	Responsibilities	Lead Roles
Deputy Leader	Housing and Development Control	Chief Operating Officer	Planning and Building Control	Sustainability Member Champion
Executive Member for Housing and Leisure	Green Spaces and Amenities	Head of Housing and Development Control	All aspects of Housing Cemeteries and Crematoria Parks, open spaces and allotments Towneley Hall	Heritage Member Champion
Councillor John Harbour	Leisure and Culture	Head of Green Spaces and Amenities	Leisure and Culture	Pennine Lancashire Building Control Joint Committee
				Housing Associations in the Borough
				Private Rented Sector Forum
				Housing Joint Venture Partnership
				Leisure Trust

Portfolio	Services	Officer	Responsibilities	Lead Roles
<p>Executive Member for Regeneration and Economic Development</p> <p>Councillor Sue Graham</p>	<p>Economy and Growth</p>	<p>Chief Executive</p> <p>Strategic Head of Economy and Growth</p>	<p>Develop, promote and co-ordinate Regeneration work in Burnley</p> <p>All aspects of Economic Development</p> <p>Transport/Connectivity</p> <p>Local Development Framework</p> <p>Town Centre Strategy/Management</p> <p>Markets</p>	<p>Economic Development</p> <p>Transport Policy</p> <p>Town Centre Partnership and Management</p> <p>Local Plan</p> <p>Business Engagement</p> <p>Weavers Triangle</p>

Portfolio	Services	Officer	Responsibilities	Lead Roles
Executive Member for Resources and Performance Management	People and Development Legal and Democracy	Chief Operating Officer	Budget Preparation and Monitoring Asset management HR and Workforce planning	Financial Planning and budget preparation Budget Consultation
Cllr Mark Townsend	Finance and Property Revenues & Benefits	Head of Finance and Property Head of People and Development	Performance and Improvement Procurement Corporate health and safety Corporate Governance	Risk management Organisation Development Performance
		Head of Legal and Democratic Services	Freedom of Information Customer Services & IT	Liberata Partnership

Portfolio	Services	Officer	Responsibilities	Lead Roles
Executive Member for Community and Environmental Services  Councillor Lian Pate	Streetscene  Environmental Health and Licensing	Chief Operating Officer  Head of Streetscene  Head of Policy and Engagement	All Streetscene issues Waste Collection/Recycling Community Safety Emergency Planning Engagement and Communication Equalities Young People Health Environmental Health and Licensing	Equality and Inclusion  Lancashire Police and Crime Panel (Liaison)  County Waste Management Group  Engagement Strategy  Public transport issues  Armed Services/Military Covenant Champion Older People Burnley & Pendle Children's Partnership East Lancashire Health and Wellbeing Partnership Environmental Enforcement Partnership

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Leader of the Council:  ..... (Signed)

Date: 9/5/2018 .....